



Table of Contents

1. Contact information
2. Letters from the directors
3. Accessing the parent portal
4. Completing camp forms
5. Financials
6. Transportation to/from camp
7. Electronic and internet policy
8. Camp uniforms and packing list
9. Health and safety
10. Program

Contact Information

GPS ADDRESS: 95 Lake Buel Road, Great Barrington, MA. 01230

PHONE: 413-644-0077

Letter from the camp directors:

Hello Kutsher's Day Camp families!

We hope that you are as excited as we are for camp to begin. It's been another crazy year and we believe that kids continue to need camp more than ever.

Summer camp gives kids the opportunity to grow. According to the American Camp Association, some of the main benefits of camp include gaining confidence, developing social skills, making new friends, and becoming more adventurous. At Kutsher's, campers will also grow in their sport areas.

2022 will be a summer to disconnect from technology and reconnect with friends. Your campers will have the opportunity to get outside, play their favorite sports, and create lasting friendships.

If you have any questions as we get closer to camp, feel free to reach us at any time. We are looking forward to a wonderful summer!

Love,
Hillary & Mike

Letter from the day camp director:

Hi everyone,

I'm so excited to be back at Kutsher's Day Camp this summer!

Throughout the school year, I am a teacher at the Berkshire School's UMCC. I am originally from Pittsfield, MA and I now live in Salisbury, CT. with my husband and my daughter Maddie (who will be attending day camp at Kutsher's for the second time this summer).

My favorite sport is track and field and I was the captain of the track team at UMass Lowell. I love watching kids grow and develop and look forward to supporting them as they try new things this summer.

If you have any questions throughout the summer, do not hesitate to contact me. I look forward to seeing you all soon. It's going to be a wonderful summer!

Best,
Tristin

ACCESSING THE PARENT PORTAL (Camp InTouch)

Camp InTouch will be your central area for all things camp!

Before camp begins, you will want to log in to complete all the camp forms and submit your final camp payment.

To access the parent portal from our website, click Parent Portal, Stay Connected, and [Camp InTouch](#). You will be prompted to enter your email and password. If you have not set a password, simply click the button that says “retrieve/set password”.

Once a login has been created and you have signed in, you will be taken to your dashboard (*see picture below*). Here, you can start exploring your Camp InTouch portal!

We're also excited to introduce you to [Campanion](#), the new mobile app we're using to share your child's experience at Kutsher's with you this summer. With a personalized stream of content featuring photography, regular updates from camp, and more, our hope is that Campanion makes you feel closer to your camper's experience than ever before.

To get started, follow these simple steps:

- [Download the Campanion app for iPhone](#)
- [Download the Campanion app for Android](#)
- Login to the app using the same username and password that you use to access CampMinder
- Upload a reference photo of your child to enable facial recognition
- Start camp forms

Forms Dashboard



[Forms & Documents](#)

Complete forms online and print important documents.

Your Camper



[Camper Application](#)

Fill out our online camper application.



[Camper Information](#)

Review and update the information we have on file for your children.

Your Family



[Update Addresses/Phone Numbers](#)

Review and update your contact information.



[Financial Management](#)

Review and update your financial information for tuition and other payments to camp.

Once logged in to the portal, click here to complete camp forms

Click here to pay your final camp balance.

COMPLETING CAMP FORMS

All camp forms MUST be completed prior to your camper's first day of camp. You can see a full list of forms by [clicking here](#). If you have any questions or need assistance with forms, please feel free to reach us anytime.

To upload camp forms, click "Forms & Documents". Some of the forms are "paper forms" that must be printed, signed, and uploaded once complete. The remaining forms can be completed online.

Form	Due	Status
 2022 CONTRACT (137.11kb PDF)		
 COVID-19 Vaccination Card		 UPLOAD
 Electronics Policy 2022 (Day Camp)	06/15/2022	Due on Jun 15, 2022
 Group Requests	06/15/2022	Due on Jun 15, 2022
 Immunization (110.91kb PDF)	06/15/2022	Due on Jun 15, 2022  UPLOAD
 Kutsher's Sports Academy Physical [more info] (84.89kb PDF)	06/15/2022	Due on Jun 15, 2022  UPLOAD
 Over The Counter Medication [more info] (399.35kb PDF)	06/15/2022	Due on Jun 15, 2022  UPLOAD

FINANCIALS

Your camp balance is due on May 1, 2022. If you have not yet paid your camp balance, please do so immediately.

PAYMENT METHODS

Kutsher's Sports Academy accepts checks, all major credit cards, and wire transfers for tuition payments. You can pay online through our parent portal. To pay your camp balance, simply log into your [Camp InTouch](#) account, scroll down and click "Financial Management," and add your credit card information. All checks can be mailed to PO Box 252, Great Barrington, MA. 01230.

TRANSPORTATION TO/FROM CAMP

The GPS address is 95 Lake Buel Road, Great Barrington, MA. 01230. Turn at the Kutsher's Day Camp sign and follow the road to the field house. Our day camp staff will be there to greet and direct you.

MORNING DROP OFF

Morning drop off is between 8:45am and 9:30am. *Please be respectful of our staff and do not arrive before 8:45am.*

AFTERNOON PICK UP

Afternoon pick up is between 3:45PM and 4:15PM.

EXTENDED DAY CAMP

Our extended day program runs from 4:15PM – 5:30PM. The weekly cost for extended hours is \$150. If you are interested in enrolling, please email hillary@ksa.camp with the subject line “extended hours.”

SAFETY INFORMATION

To ensure the safety of campers, parents, and staff:

- Administrative staff will be on the driveway to direct you.
- Please stay in your car and follow the direction of our staff.
- Please do not use your cell phone.
- Drive slowly!

LATE DROP OFF / EARLY PICK UP

If you are going to be late to drop off or you need to pick up your camper early, please call our main office 413-644-0077.

ELECTRONIC & INTERNET POLICY

Cell phones are NOT PERMITTED at Kutsher's Day Camp. All phones brought to camp must be turned in to the front office. They will be returned to campers at the end of the day. Campers are not allowed to bring computers, DVD players, iPod Touches, or any device that allows for texting or internet access. These items will be confiscated and locked in our office until the end of the camp day.

CAMP UNIFORMS & PACKING LIST

REQUIRED UNIFORMS

We recommend that every new day camper purchase a camp bundle through Everything Camper. These must be ordered by May 1, 2022.

If you do not purchase a camp bundle, you will be required to purchase a camp t-shirt directly from camp. These can be purchased in advance by emailing hillary@ksa.camp with your child's t-shirt size. Campers will receive their t-shirt on the first day of camp.

PACKING LIST

Your camper should pack the following items each day. We also recommend packing a book for our rest period.



PLEASE PACK YOUR DAILY BACKPACK
WITH THE FOLLOWING ITEMS:

label! label! label!



1 bathing suit
(no bikinis please)



kid's life jacket
(required for non swimmers)



change of clothes



flip flops for the lake



sunscreen & bug spray



nut free lunch & water bottle



swim goggles (if desired)



beach towel



hat

HEALTH & SAFETY

At Kutsher's Sports Academy, we take the health of our campers very seriously. We ask that you partner with us in keeping every camper healthy. Please do not send your camper if they are not well enough to participate in camp activities. All campers must be fever free without taking medicine for 24 hours before they can return to camp (without having any other COVID symptoms).

We will contact you when:

- A camper becomes ill with a fever and/or vomiting.
- A camper has a significant bump, bruise, or cut.
- A camper has any head-related injury.
- A camper visits the health center multiple times in one day.

If we can't reach you, we will call the emergency contact.

MEDICATIONS

Over-the-counter medications can only be administered if you and your doctor have both signed our "over-the-counter medication" form.

State law mandates that any medication, over the counter or prescribed, epi-pens, inhalers, etc. will be administered by our camp nurses ONLY if the proper documentation is on file.

COVID-19

[Click here to see our 2022 Covid-19 Policies](#)

PROGRAM

DAILY PROGRAM

All day campers will travel in small groups to their activities. To see a sample schedule, please [click here](#). We do recommend completing the activity preference form prior to camp. We will do our best to meet all requests of the group and will use this form to create group schedules.

SPECIAL EVENT DAYS

Every Wednesday will be a special event day. We do request that campers wear their Kutsher's t-shirt on Wednesdays. If campers need any other equipment, we will notify you via email.

SWIMMING

All swimming at Kutsher's Sports Academy takes place in beautiful Lake Buel. KSA follows the guidelines of the American Red Cross Instructional Swim Program Levels 1-6. Swim is an integral part of our day camp program. Due to space restrictions, we will do our best to provide swim lessons to all non-swimmers two times per week.

DAILY LUNCH & SNACKS

Kutsher's Sports Academy encourages all families to pack a nut-free lunch. Lunches must be sent in a lunchbox with an ice pack. Kutsher's will also offer an optional lunch this summer. Campers must opt into our lunch program for the full week (\$50 for the week).

Kutsher's Day Camp will provide campers with a pre-packaged individual snack each morning and afternoon.

KSA will provide campers with a pre-packaged individual snack each morning and afternoon.

SUNSCREEN & BUG SPRAY

Please apply sunscreen & bug spray before your camper arrives at camp. We ask that you send in additional sunscreen and bug spray (labeled with your camper's name). Counselors will re-apply during the day wearing a mask and gloves.

CONTACT

Please contact Hillary by email (info@ksa.camp) or phone (413-644-0077) with any questions.